NOTICE OF MEETING

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 18

The Board of Directors of Harris County Municipal Utility District No. 18 will hold a regular meeting on <u>Monday, December 11, 2017, at 11:00 a.m.</u>, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, <u>San Jacinto Conference Room</u>, Houston, Texas, to discuss and, if appropriate, act upon the following items:

- 1. Receive comments from the public.
- 2. Approve minutes.
- 3. Authorize auditor to conduct audit for fiscal year end December 31, 2017.
- 4. Financial and bookkeeping matters, including:
 - a. payment of the bills, review of investments, and review of capital projects;
 - b. adopt budget for fiscal year end December 31, 2018; and
 - c. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors winter conference.
- 5. Conduct annual review of Investment Policy and Adopt Resolution Regarding Annual Review of Investment Policy and Adoption of Amended Investment Policy.
- 6. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
- 7. Update on sales tax monitoring report from Sales Revenue Inc.
- 8. Review and update Eminent Domain Report to the Texas Comptroller.
- 9. Renewal of agreement with Malcomson Road Utility District for sanitary sewer line.
- 10. Engineering matters, including:
 - a. design of District facilities;
 - b. approve plans and specifications and authorize advertisement for bids;
 - c. review bids and award contracts;
 - d. approve pay estimates, change orders, and final acceptance, as appropriate, including:
 - i. Malcomson Road Water Plant 20,000 gallon HPT Rehabilitation;
 - e. update on Grant Road widening project;
 - f. service requests and repairs of District facilities;
 - g. water supply connection with North Harris County Regional Water Authority;
 - h. permitting, maintenance, and operation of storm water drainage facilities in Hidden Falls, including:
 - i. approve pay estimates, change orders, and final acceptance for construction of Hidden Falls Detention Pond rehabilitation/modifications; and

- ii. authorize acceptance of deeds and/or easements;
- i. capital improvement plan and project status summary; and
- j. evaluation of ground storage tanks at Oak Bluff and Malcomson Road water plants.
- 11. Emergency Response Plans.
- 12. Operation of District facilities, including:
 - a. billings, repairs and maintenance, correspondence, and message language on water bills;
 - b. report on surface water usage;
 - c. Water Conservation Program; and
 - d. Update on rehabilitation of the Oak Bluff water plant hydropneumatic tank.
- 13. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 14. Discuss maintenance and alarm monitoring for water plants.
- 15. Sale of Series B Groundwater Credits.
- 16. North Harris County Regional Water Authority matters.
- 17. Lake Forest Plant Advisory Council matters.
- 18. Constable security patrol matters.
- 19. Website matters.
- 20. Review action list.

(SEAL)

Attorney for the District