## **NOTICE OF MEETING**

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 18

The Board of Directors of Harris County Municipal Utility District No. 18 will hold a regular meeting on <u>Monday</u>, <u>November 12</u>, <u>2018</u>, <u>at 6:00 p.m.</u>, at the offices of AEI Engineering LLC, 11450 Compaq Center Drive, Suite 660, Houston, Texas, to discuss and, if appropriate, act upon the following items:

- 1. Receive comments from the public.
- 2. Approve minutes.
- 3. Constable security patrol matters.
- 4. Financial and bookkeeping matters, including:
  - a. payment of the bills, review of investments, and review of capital project funding;
  - b. budget for fiscal year end December 31, 2019;
  - c. conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy; and
  - d. review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
- 5. Tax assessment and collections matters, including delinquent tax collections, installment agreements, payment of tax bills, and review tax exemptions.
- 6. Engineering matters, including:
  - a. design of District facilities;
  - b. approve plans and specifications and authorize advertisement for bids;
    - i. water plant electrical improvements;
  - c. review bids and award contracts, including:
    - i. water line repair at Faulkey Gully & Forest Lodge Dr.;
  - d. approve pay estimates, change orders, and final acceptance, as appropriate, including:
    - i. sanitary manhole rehabilitation;
  - e. update on Grant Road widening project;
  - service requests and repairs of District facilities;
  - g. water supply connection with North Harris County Regional Water Authority;
  - h. permitting, maintenance, and operation of storm water drainage facilities in Hidden Falls;
  - i. capital improvement plan and project status summary; and
  - j. evaluation of ground storage tanks at Oak Bluff and Malcomson Road water plants.
- 7. Adopt Resolution Establishing New Criteria for Sureties Issuing Payment and Performance Bonds.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

- 8. Emergency Response Plans.
- 9. Operation of District facilities, including:
  - a. billings, repairs and maintenance, correspondence, and message language on water bills;
  - b. report on surface water usage;
  - c. Water Conservation Program;
  - d. water quality matters; and
  - e. maintenance and alarm monitoring for water plants.
- 10. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 11. Conduct tests on water wells.
- 12. Sale of Series B Groundwater Credits.
- 13. North Harris County Regional Water Authority matters.
- 14. Lake Forest Plant Advisory Council matters.
- 15. Website matters.
- 16. Review District action list.

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